

The City of Berwyn has a career Fire Department. The Police and Fire Commission provide a process for hiring firefighters. The Fire Department roster is set by City ordinance. Openings on the department occur at retirement, promotion, or other such circumstances. The Chief notifies the Mayor of the need to hire a firefighter. The notification is then forwarded to the Police & fire Commission for action.

The Police and Fire Commission in advance of the testing process will post the qualifications for hire. These qualifications may be subject to change by the Commission prior to each testing cycle. In general, the testing process consists of a written exam, physical agility test and oral interview. Once testing has been completed for a testing cycle, the Police and Fire Commission creates an eligibility list organized from the highest score or number one to the lowest score based upon the number of persons making the final list.

When an opening occurs, the Fire Chief notifies the Mayor of the need to hire a firefighter. The notification is then forwarded to the Police & Fire Commission. When the Police and Fire Commission is notified of an opening, the highest ranked available person is contacted about potential employment as a firefighter.